

WOLVERHAMPTON CCG

**Governing Body Meeting
September 2017**

Agenda item 8

Title of Report:	Emergency Preparedness, Resilience and Response (EPRR)
Report of:	Mike Hastings, Accountable Emergency Officer (AEO)
Contact:	Tally Kalea, Commissioning Operations Manager (COM)
Action Required:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
Purpose of Report:	The purpose of the report is to assure the Governing Body on the EPRR status in WCCG. The CCG is currently meeting all for EPRR for both local and regional assurance.
Public or Private:	Public
Relevance to CCG Priority:	Planning
Relevance to Board Assurance Framework (BAF):	
<ul style="list-style-type: none"> • Domain 1: A Well Led Organisation 	The CCG is both resilient and compliant in line with statutory and regulatory requirements
<ul style="list-style-type: none"> • Domain 4: Planning (Long Term and Short Term) 	The CCG has a suite of plans in place to enable it to respond to a full range of incidents, both internal and external.



BACKGROUND AND CURRENT SITUATION

- 1.1. A report was brought to Governing Body in February 2017 outlining a plan for the Business Continuity work stream to be completed.
- 1.2. Business continuity work within Wolverhampton CCG (WCCG) has been completed successfully with all departments now having a service level plan.
- 1.3. The next stage to the Business Continuity programme is to create tactical plans which will enable the CCG the plan against loss of staff and set up a 'Response plan' should there be a loss of facilities. This is planned for the final quarter of 2017
- 1.4. A corporate level Business Continuity plan has been drafted in conjunction with Wolverhampton City Council and the other Black Country CCG's. The plan supplements the Major Incident Response Plan (MIRP) plan already in place. The initial draft has been reviewed by commissioners and the council and await a 2nd draft which will be made available in October.

2. MAIN BODY OF REPORT

- 2.1. Each EPRR Core Standards self-assessment is comprised of a number of key standards accompanied by a "deep dive" into a particular area.
- 2.2. The 2016/17 self-assessment "deep dive" was business continuity planning. This has now been completed and sent to the regional EPRR lead for the West Midlands.
- 2.3. Nationally the core standards have yet to be released by NHSE. The CCG has however been made aware that the "deep dive" for 2017/18 will be Governance.
- 2.4. The NHSE EPRR Regional lead was invited to deliver mandatory 3 year training for on call staff. The training was delivered on 21.06.17. The training was well received and enabled the CCG to be compliant in this area.
- 2.5. An overall work programme has been drafted in consultation with the CCGs Accountable Emergency Officer (Mike Hastings, Director of Operations) and aims to further improve both compliance and capability across the EPRR and Prevent agendas.



- 2.6 Work is also continuing on Pandemic Influenza. This has included developing a model for implementation across the Local Health Resilience Partnerships (LHRP) footprint. A multi-agency exercise took place in February 2017 and further development meetings engaging all health care providers have taken place.
- 2.7 Mass casualty planning is a key NHS work stream currently and is undergoing revision against latest risk and threat intelligence. WCCG is fully engaged with expectations and planning against this particular work stream. WCCG is also proactively supporting Vocare in ensuring that a seamless model for Major Incident response exists at the Wolverhampton Urgent Care Centre. These arrangements were exercised in a “live” environment, utilising volunteers as casualties, in partnership with the Royal Wolverhampton NHS Trust on the 29.01.17. WCCG participation as observers supports the requirement for its own table top exercise which will adhere to the core standards criteria.

3. RISKS AND IMPLICATIONS

Key Risks

- 3.1. At present WCCG is well placed in terms of its level of preparedness and planning and continues to make progress in this area.
- 3.2. Failure to progress however, would leave WCCG exposed both in terms of compliance and also in its key role in managing the local health economy as the commissioning organisation, and in extremis, as the tactical tier for supporting NHS England in a major incident environment.

Financial and Resource Implications

- 3.3. The Business Continuity process will confirm the critical areas of WCCG business and ensure that such activities are able to continue, despite and throughout any disruption or incident.

Quality and Safety Implications



- 3.4. Based on the 2016/17 EPRR Core standards self-assessment WCCG maintains its “substantially compliant” assessment and has identified the areas for progression in the work programme presented at the September 2016 Meeting.

Legal and Policy Implications

- 3.5. Whilst WCCG remains well placed in terms of both regulatory and statutory requirements the continued development of EPRR needs to be maintained to ensure on-going preparedness and compliance.

4. RECOMMENDATIONS

- That the Governing Body **Receive** and **Note** the contents of this report

Name: Tally Kalea
Job Title: Commissioning Operations Manager
Date: 1st September 2017



REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	N/A	
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Medicines Management Implications discussed with Medicines Management team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Signed off by Report Owner (Must be completed)	T Kalea	01/09/2017

